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Our Ref:  
Your Ref:

Date: 30 October 2017

Dear

**Lambley Lane Football**

Following a complaint from a member of public and subsequent inspection. The above recreation ground was found in an unacceptable state of cleanliness following your match this Sunday, 29<sup>th</sup> October, picture enclosed.

Please be reminded that it is set out in the Terms and Conditions, sent out to you at the beginning of the season that the pitch and facilities must be left in a clean and tidy manner.

- **13. CLEARANCE OF PREMISES & PITCHES**

*The Hirer shall comply with all reasonable requests of the Duty Officer and his/her staff who shall be deemed to be the Agents of the Council and shall ensure that the premises are cleared of its users and left in a tidy and orderly condition at the end of the period of hire.*

Please can you ask team members and spectators, both home and away, to take their litter away with them and leave the pitch as they would wish to find it themselves.

Any further littering offences of this nature will result in the club being sent an invoice for litter picking.

Your help in this matter is greatly appreciated.

Yours sincerely

**Jo Underhill**  
**PASC SENIOR SUPPORT OFFICER**